

DRAFT

Minutes of the Parochial Church Council – 12th June 2018

Present: Rev'd. A Micklefield; Mr Keith Arrowsmith-Oliver; Mr Peter Raine; Mr John Hubbard; Mr Andrew Russell; Mr Alan Armstrong; Mrs Margaret Bell; Mr Peter Bell; Ms Jenny Lawrence; Mrs Victoria Hewitt; Rev'd. Joy Windsor; Mrs Lisa Hillan; Rev'd. Lynn Power; Mrs Sarah Neish; Mr Derek Gurney; Mrs Elspeth Mackeggie-Gurney; Mr Tim Duddridge; Mrs Wendy Burnhams.

Apologies: Rev'd. Martin East; Mrs Debbie Thrower; Miss Alison Wright; Rev'd Rachel Sturt.

Welcome and Worship & Opening Prayers – led by Rev'd. Andrew Micklefield.

Minutes of the last meeting: It was noted with thanks by the PCC of the wonderful job Tim Sturt had done as the interim Parish Administrator.

Election of the Vice Chair: Derek Gurney was nominated and duly elected.

Election of Treasurer: Andrew Russell was content to be treasurer with Tori Hewitt as book keeper for one final year. All present agreed.

Election of Secretary: the council will appoint a secretary once interviews and appointment for the Parish Administrator has taken place.

The council further approved the appointment of Mr. Simon Stoodley as PCC representative for St Peter's for the interim whilst a new churchwarden is awaited. Proposed by Rev'd. Andrew Micklefield and agreed by all present.

PCC Governance and Committees.

Andrew talked to the document, which outlined the governance and function of each committee.

It was decided that:

- Terms of reference for each committee should be reviewed and rewritten as deemed appropriate by the Chairs of the committees. A meeting will be set up.
- A change to DCCs, with formal meetings of all four at the same time was proposed. It was referred to to the above meeting for clear terms of reference to be written.

Chairs for each committee are as follows:

Finance and Admin Committee: Mr John Hubbard

District Church Council combined meetings: Rev'd Andrew Micklefield.

Parish and Social Life: Mrs Sarah Neish
GAP Council: Rev'd. Andrew Micklefield or Rev'd. Philip Simpkins .
Five Year Plan Steering Group: Mrs Elspeth Mackeggie-Gurney

Parish Administrator: Interviews are scheduled for 20th June, when three people are to be interviewed. The interview panel hoped to appoint the same day.

Possible Parish Finance Officer: Proposal papers engendered a great deal of informed and balanced discussion. It was decided that more detailed proposals and financial position be brought back to the council in September. A decision will be made at the September meeting.

Five Year Plan: Changes and amendments were noted. Eco Church was added to the 'Growing Community' section.

A willingness to start implementation has been noted in the congregation; this will be encouraged by the new sermon series starting in September.

Finance and Admin:

GDPR: John Hubbard spoke to the report. It was reported that 50% of those on the Electoral Roll had still not completed the form. Mrs Lisa Hillan volunteered to take the lead on GDPR.

Treasurer's Report: income is low at the moment. Expenditure was significantly more than income but it is likely to even out as the next few months continue. Cash flow for Holy Rood invoices needs handling carefully.

Bell Ringing Policies: All the policies were approved with the amendment that there should be a full peal 3 times a year at Holy Rood but not during the summer months.

Deanery Synod: Peter Bell offered a succinct report of the last Synod meeting.

Any Other Business: Robert Saunders has been participating in a BCM Pastoral Certificate course prior to beginning his studies to become an LLM in September 2019. The PCC is pleased to support Robert's vocation and wished him well in his further studies.

Busy Bees – A reminder that there is no public/parish access to the toilets in the Parish Centre when the Nursery is in session. With exception of the Parish Administrator and Alison Wright, no-one should be trying to gain admittance.

Andrew Micklefield proposed that a gate be erected at the Parish Centre to stop parents from the school and unauthorised users from accessing the car park in working hours. The car park is becoming increasingly dangerous at these times. The gate would be open evenings and weekends for Parish use. It was approved and Churchwardens of St Lawrence to investigate and implement.

Closing Prayers: Rev'd. Andrew Micklefield.
Meeting closed at 9.25pm